

AGENDA
HOLBROOK BOARD OF SELECTMEN/ PERSONNEL BOARD
HOLBROOK, MASSACHUSETTS

Board of Selectmen

Wednesday, April 27, 2016 at 7:00 p.m.

Holbrook Town Hall, Floor 3R, Selectman Noel C. King Meeting Room
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES:

A. Minutes of the Regular & Executive Sessions of Wednesday, March 30, 2016

III. TOWN ADMINISTRATOR'S REPORT:

A. Citizen Concerns

B. Communications & Announcements

C. Committee Updates

D. Update on Status of Open Issues

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. **7:10 pm:** Meet in Joint Session with the Planning Board for the purpose of appointing a resident to fill a Planning Board vacancy until the Annual Town Election in April 2017

B. **7:15 pm:** Public Hearing regarding the layout of twelve streets as public ways:
Abrams Way, Beech Tree Lane, Belair Circle, Casey Circle, Chestnut Lane, Crescent Drive,
Hamilton Way, Marie Circle, Mosesso Drive, Oak Street, Ture Lane, & Twinbrook Avenue

C. **7:30 pm:** Public Hearing to consider amendments to the Town of Holbrook By-Laws,
Section 10 – Salary Administration Plan

D. Introduction of Finalist for Position of Town Accountant

E. School Committee Member Barbara Davis – Request that the Board vote to support a
resolution asking Holbrook's legislative delegation to support and fund the Foundation
Budget Review Commission's recommendations

F. Vote that the Town of Holbrook enter into a collective bargaining agreement with the
American Federation of State, County and Municipal Employees, AFL-CIO, State Council
93, Massachusetts Public Employees Local 1395 – Public Safety Dispatchers,
effective July 1, 2015 – June 30, 2018

G. Vote that the Town of Holbrook enter into an Agreement for an Intermunicipal Primary Fire
Department Dispatch System with the Town of Canton, and that the Chairman of the Board
of Selectmen be Authorized to Execute Said Agreement on Behalf of the Holbrook Board of
Selectmen

H. Grant the Ambulance Abatements for the Quarter of January 1, 2016 – March 31, 2016

I. Annual Town Meeting Warrant of May 11, 2016 – Review the articles and vote to approve
and post the warrant as presented

J. Updates: Public Safety – Treasurer/Collector – Public Works Department

VI. CITIZENS' COMMENTS:

VII. ADJOURN to EXECUTIVE SESSION to discuss strategy and conduct contract negotiations with a non-union employee (Town Accountant), **and return to open session**

VIII. RETURN TO OPEN SESSION

IX. Vote to enter into an employment agreement with the new Town Accountant

X. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004